



BLACK OAK MINE

UNIFIED SCHOOL DISTRICT

Committed to Educational Excellence

April 12, 2018

MEETING OF THE BOARD OF TRUSTEES

Black Oak Mine Unified School District will provide a safe learning environment that challenges all students to achieve academic, excellence, develop their creative potential, and acquire marketable, career, technical, and personal skills.

Superintendent
Jeremy Meyers

Board of Trustees
Bill Drescher
Joe Scroggins
Darcy Knight
Jeff Burch
Ronnie Ebitson

Student Representative to the Board
McKayla Susic

**BLACK OAK MINE UNIFIED SCHOOL DISTRICT
6540 WENTWORTH SPRINGS ROAD
GEORGETOWN, CALIFORNIA**

Black Oak Mine Unified School District will provide a safe learning environment that challenges all students to achieve academic excellence, develop their creative potential, and acquire marketable, career, technical, and personal skills.

REGULAR MEETING OF THE BOARD OF TRUSTEES

DATE: April 12, 2018
TIME: 5:30 P.M. (Closed)
7:00 P.M. (Open)
LOCATION: 6540 Wentworth Springs Road
Georgetown, CA

Visitors are always welcome at meetings of the Board of Trustees and their suggestions and comments are encouraged. Those wishing to address the Board may do so when the item on the agenda is taken up, prior to action being taken by the Board, or under "Communications". Pursuant to Board Bylaw 9323, at the time of Oral Communications, the Board President will enforce a three minute time limit and will advise the public. With Board consent, the President may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. The agenda packet for this public meeting, as well as agenda documents distributed less than 72 hours prior to this meeting, are available for review at the Black Oak Mine Unified School District Office at the above address. If you are an individual with a disability and need an accommodation, please contact the District Office at 333-8300 at least 48 hours in advance. The Board meetings are taped by the District Office and the tape recordings are destroyed after 30 days. Black Oak Mine Unified School District adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent, (530)333-8300. All efforts will be made for reasonable accommodations.

AGENDA

- 1.0 CALL TO ORDER - OPEN SESSION -5:30 P.M.
- 2.0 PUBLIC COMMENT ON CLOSED SESSION AGENDA
- 3.0 CLOSED SESSION TOPICS
The Board of Trustees will review matters pertaining to the following topics as necessary and will announce in public prior to going into Closed Session which topics will be considered in that Closed Session.
 - 3.1 Confidential Student Matter - Interdistrict Appeal Hearing Student #015-18
 - 3.2 Confidential Student Matter - Interdistrict Appeal Hearing Students #016-18 & #017-18
 - 3.3 Confidential Student Matter - Interdistrict Appeal Hearing Student #018-18, 019-18, & 020-18
 - 3.4 Confidential Student Matter - Interdistrict Appeal Hearing Student #021-18, 022-18, & 023-18
 - 3.5 Confidential Student Matter - Stipulated Expulsion Student #02-18
 - 3.6 Confidential Student Matter - Stipulated Expulsion Student #03-18
 - 3.7 Confidential Student Matter - Stipulated Expulsion Student #04-18
 - 3.8 Confidential Student Matter - Stipulated Expulsion Student #05-18
 - 3.9 Resolution #2018-08 Final Layoff Notice for Reduction in Certificated Staff Due to Reduction or Elimination of Particular Kinds of Service for the 2018-19 School Year
 - 3.10 Job Description - Health Aide

- 3.11 Early Mental Health Salary Schedule
- 3.12 Personnel Matter – ARCS Action Item
- 3.13 Conference with Labor Negotiators, Superintendent Jeremy Meyers and Personnel Services Coordinator Shelly King, Regarding Labor Negotiations with the Black Oak Mine Teachers Association, the California School Employees Association, Gold Chain Chapter #660
- 3.14 Superintendents Evaluation

- 4.0 OPEN SESSION - 7:00 P.M.
The Board of Trustees will reconvene in open session.

- 5.0 DISCLOSURE OF ACTION TAKEN, IF ANY, IN CLOSED SESSION

- 6.0 PLEDGE OF ALLEGIANCE

- 7.0 ADOPTION OF THE AGENDA
The Board may act upon an item of business not appearing on the posted agenda if, first, the Board publicly identifies the item, and second, one of the following occurs:
 - 7.1 The Board, by majority vote of the full Board, decides that an emergency exists, as defined in Govt. Code Section 54956.5;
 - 7.2 Upon a decision by a 2/3 vote of the Board members present at the meeting, or if less than 2/3 of the Board members are present, a unanimous vote of those present decides, that there is a need to act immediately and that the need to take action came to the District’s attention after the agenda was posted; or
 - 7.3 The item was on the agenda of a prior meeting of the Board occurring not more than five calendar days prior to the date of this meeting, and at the prior meeting the item was continued to this meeting.

- M _____ S _____ V _____

- 8.0 COMMUNICATIONS – 7:05 P.M.
 - 8.1 Written Communications
 - 8.2 Oral Communications – Members of the public may address the Board on any items of interest to the public that are within the subject matter jurisdiction of the Board, but are not on the agenda or are on the consent agenda. Each person who addresses the Board must first be recognized by the presiding officer and then give his/her name. Comments must be directed to the Board as a whole and not to individual members or District employees. Individual speakers will be allowed three (3) minutes to address the Board. However, the Board shall not act upon, respond to, or comment on the merits of any item presented during the Oral Communications, although the Board may ask clarifying questions of the presenter or refer the presenter to a District procedure if appropriate. (Government Code Sections 54954.2 and 54954.3) This is also the time to address any items on the consent agenda.

- 9.0 EXCELLENCE IN EDUCATION – 7:15 P.M

- 10.0 STUDENT REPRESENTATIVE TO THE BOARD REPORT – 7:30 P.M.

- 11.0 B.O.M.T.A. REPORT – 7:35 P.M.

- 12.0 C.S.E.A. REPORT – 7:40 P.M.

- 13.0 DIRECTOR OF FACILITIES, MAINTENANCE, OPERATIONS, & TRANSPORTATION REPORT – 7:45 P.M.

14.0 CHIEF BUSINESS OFFICIAL REPORT - 7:50 P.M.

15.0 SITE ADMINISTRATORS REPORT - 8:00 P.M.

16.0 SUPERINTENDENT'S REPORT - 8:05 P.M.

17.0 INFORMATION & DISCUSSION - 8:15 P.M.

17.1 Report on Board Study Sessions (Page 1)

EXPLANATION: Jeremy Meyers will report to the Board of Trustees on the Board Study Session follow up.

17.2 Williams Uniform Complaint Quarterly Report (Pages 3-4)

EXPLANATION: As required by Education Code 35186, the quarterly report of complaints received pursuant to the Williams Uniform Complaint Quarterly Report is provided to the Board of Trustees.

18.0 NEW BUSINESS - 8:40 P. M.

18.1 Board Meeting Minutes (Page 5)

RECOMMENDATION: It is recommended that the Board of Trustees consider approving the minutes from the Special Meeting of the Board Study Session on March 21, 2018.

M _____ S _____ V _____

18.2 Board Meeting Minutes (Page 7)

RECOMMENDATION: It is recommended that the Board of Trustees consider approving the minutes from the Special Board Meeting on March 22, 2018.

M _____ S _____ V _____

19.0 CONSENT AGENDA - 8:45 P.M.

M _____ S _____ V _____

19.1 Health Aide Job Description (Pages 9-11)

RECOMMENDATION: It is recommended that the Board of Trustees consider approving the job description for the Health Aide.

19.2 Early Mental Health - Non Bargaining Unit Salary Schedules (Pages 13-14)

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to approve the Salary Schedules for the Early Mental Health Positions.

19.3 CSBA Board Policies Second Readings and Adoption (Pages 15-31)

RECOMMENDATION: It is recommended that the Board of Trustees consider adopting the Board Policies

19.4 Board Meeting Minutes (Pages 33-34)

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to approve the minutes from the Regular Board Meeting on March 8, 2018.

19.5 Purchase Orders, Warrants, Bids and Quotes (Page 35)

RECOMMENDATION: It is recommended that 2017-18 fiscal year Batch numbers 8057-8065 dated March 5, 2018 to March 27, 2018 for General Fund, Charter School Fund, Cafeteria Fund, Building Fund, and School Facilities Fund, for a total of \$436,865.68 be approved.

19.6 Gifts (Pages 37-40)

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to accept the gifts donated to Black Oak Mine Unified School District.

19.7 Field Trip (Pages 41-43)

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to approve the overnight Field Trip(s)

20.0 REPORTS OF THE BOARD OF TRUSTEES - 8:50 P.M.

21.0 FUTURE MEETINGS

Board Study Session is on Tuesday, April 24, 2018 at 6:00 P.M. at the District Office
Regular meeting of the Board is on Thursday, May 17, 2018 at 7:00 P.M.

22.0 CLOSED SESSION

The Board will continue review of matters specified under agenda item 3.0 as required.

23.0 ADJOURNMENT

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 17.1 Report on Board Study Sessions

MEETING DATE: April 12, 2018

FROM: Jeremy Meyers, Superintendent

EXPLANATION: Jeremy Meyers will discuss the outcomes of the Board Study Sessions.

BACKGROUND: The Board of Trustees committed to having special meetings as study sessions to discuss District strategic planning and visioning.

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 17.2 Williams Uniform Complaint Procedures Policy Quarterly Report

MEETING DATE: April 12, 2018

FROM: Jeremy Meyers, Superintendent

EXPLANATION: As required by Education Code 35186, the quarterly report of complaints received pursuant to the Williams Uniform Complaint Procedures is provided for the information of the Board of Trustees.

BACKGROUND: Education Code Section 35186 requires the Superintendent provide a quarterly report to the Board and the County Superintendent of Schools regarding any complaints received pursuant to the Williams Uniform Complaint Procedures.

For the period January 1, 2018 through March 31, 2018 there are no complaints to report.

Quarterly Report on Williams Uniform Complaints

[Education Code § 35186]

To: Dr. Ed Manansala, Superintendent of Schools

District: Black Oak Mine Unified School District

Person completing this form: Keely Morales Title: Superintendent Secretary

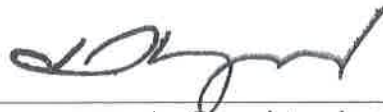
Quarterly Report Submission Date: April 2017
 (check one) July 2017
 October 2017
 January 2018

Date for information to be reported publicly at governing board meeting: January 11, 2018

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
TOTALS	0		



Signature of District Superintendent

4.12.18

Date

**MINUTES OF A BOARD STUDY SESSION MEETING
OF THE BLACK OAK MINE UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
March 21, 2018**

CALL TO ORDER

The Board Study Session Meeting of the Board of Trustees was called to order by Board Vice President Joe Scroggins at 6:02 P.M. at the District Office, Georgetown, CA

Present: Vice President Joe Scroggins, Trustee Ronnie Ebitson, Clerk Darcy Knight, and Superintendent Jeremy Meyers. President Bill Drescher and Trustee Jeff Burch joined late.
Dr. Wendy Westsmith, Carrie Arnett, Ron Morris, Chief Business Office Tricia Kowalski, and Superintendent’s Secretary Keely Morales, members of the community and staff were also present.

OPEN SESSION

The meeting was called to order at 6:02 P.M.

PLEDGE OF ALLEGIANCE

The pledge allegiance was led by Jeremy Meyers

ADOPTION OF THE AGENDA
ACTION M-18-24

It was moved by Jeff Burch, seconded by Darcy Knight, and carried unanimously to approve the adoption of the agenda.

Vote 3 to 0 Burch Y Knight Y Scroggins Y Drescher Absent Ebitson Absent

COMMUNICATIONS
NEW BUSINESS
INFORMATION AND
DISCUSSION

None
None

Mid-Year Superintendent report on 2017-18 Annual Goals
Mid-Year 2017-18 Annual District Goals

Nothing discussed

Superintendent Jeremy Meyers discussed District Goals. Developing a new logo and rebranding the district was discussed. Administrators presented their new visions for 2018-19 school sites. Teachers and community member spoke in support of these visions. Discussion on marketing and utilizing current tools for marketing took place.

District Visioning

Superintendent Jeremy Meyers lead the discussion on the district’s vision for the 2018-19 school year.

Board Open Discussion on Governance

Moved to the April 24, 2018 Board Study Session agenda

ADJOURNMENT

Respectfully submitted,

The meeting was adjourned at 8:05 P.M.

Jeremy Meyers
Secretary to the Board

Bill Drescher
President of the Board

Date

**SPECIAL MINUTES OF A REGULAR MEETING
OF THE BLACK OAK MINE UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
March 22, 2018**

CALL TO ORDER

The Special Meeting of the Board of Trustees was called to order by President Burch at 6:00PM at American River Charter School, Georgetown, California

Present: President Bill Drescher, Vice President Joe Scroggins, Member Jeff Burch, Member Ronnie Ebitson, and Superintendent Jeremy Meyers. Clerk Darcy Knight was absent. Members of the community and staff were present.

OPEN SESSION

The meeting was called to order at 6:00 PM

PLEDGE OF ALLEGIANCE

The pledge allegiance was led by John Daniels

ADOPTION OF THE AGENDA
ACTION M-18-25

It was moved by Joe Scroggins, seconded by Jeff Burch, and carried unanimously to adoption of the agenda.
Vote 4 to 0 Knight Absent Scroggins Y Burch Y Drescher Y Ebitson Y

COMMUNICATIONS
LCAP DISCUSSION

None
Principal Sally Dyke gave a PowerPoint presentation on the goals, progress, future goals, and parent survey responses for American River Charter School.
The meeting was adjourned at 6:37 PM

ADJOURNMENT
Respectfully submitted,

Jeremy Meyers
Secretary to the Board

Bill Drescher
President of the Board

Date

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 19.1 Health Aide Job Description

MEETING DATE: April 12, 2018

FROM: Jeremy Meyers, Superintendent
Shelly King, Personnel Services Coordinator

RECOMMENDATION: It is recommended that the Board of Trustees consider approving the job description for the Health Aide.

BACKGROUND: The Health Aide position is necessary due to challenging duties that are specific to students with medically fragile conditions.

BLACK OAK MINE UNIFIED SCHOOL DISTRICT
JOB DESCRIPTION

CLASS: INSTRUCTIONAL/MEDIA
CLASSIFICATION: HEALTH AIDE

Position Description: Assists students with various needs including behavioral needs, severe medical and/or mobility needs, who are medically fragile, and/or students with disabilities receiving special education services. Provides support and assistance to help students access the instructional program in school and community settings. Maintains a safe educational environment for students.

Supervision Received: Site Principal or designee

Essential Job Functions:

1. Records and reports appropriate data regarding academic, behavioral and/or health information and services provided to students using the appropriate service log
2. Assists students to use instructional materials and equipment.
3. Provides verbal and/or written feedback of observations to the teacher.
4. Works with students to reinforce instructional objectives, and implement Individualized Education Plan (IEP) goals and objectives for students with disabilities receiving special education services.
5. Adapts activities, assignments and/or materials as directed by the teacher to allow students to participate in the instructional program.
6. Assists in the implementation of the IEP as directed by the teacher for students with disabilities receiving special education services.
7. Attends IEP or Service Plan meetings at the request of the principal, teacher and/or parent for a student with disabilities receiving special education services or a 504 Service Plan.
8. Assists students with class routines and in transitioning from one activity or location to the next.
9. Guides students in developing positive, appropriate interpersonal relationships with peers and adults.
10. Supports students with emotional or behavioral concerns and assists in developing appropriate social skills.
11. Assists in the management and shaping of student behavioral techniques and/or positive reinforcement strategies.
12. Assists students with ambulation, positioning, turning, and/or mobility within the school premises, class trips, and in the community.
13. Assists students with use of mobility and/or weight-bearing equipment, such as leg braces, walkers, standers, and tricycles.
14. Assists students with daily living skills, including feeding, grooming and dressing.
15. Assists students with all aspects of toileting, which may include lifting on and off the toilet, diapering and the use of changing tables and mats.
16. Assists students with tube feedings and/or changing colostomy bag when required as instructed by the teacher and/or school nurse.
17. Administers First Aid and/or CPR whenever needed and/or required
18. Reports any change in daily physical condition for a student with severe medical/mobility needs or who is medically fragile.
19. Ensures the student utilizes all needed/required safety/health equipment, such as a helmet, glasses, or hearing aid.
20. Notifies the student's teacher of any equipment that may be damaged or in need of repair, such as a wheelchair or hearing aid.
21. Serves as a source of information and help to any substitute teacher assigned in the absence of the regularly-assigned teacher.
22. Performs other duties as required or directed.

Required Qualifications:

1. High school diploma or equivalent.
2. A.A. degree, 48 units beyond the high school diploma, or passage of district or county test in reading, math, and writing per the federal No Child Left Behind Act.
3. TB test clearance.
4. Criminal Justice fingerprint clearance.
5. Knowledge of general behavior patterns and challenges of physically and mentally challenged students.
6. Appropriate training in areas defined by students' IEP, health plans, or 504 plans.
7. Valid First Aid and C.P.R certification.
8. Computer proficiency.
9. CPI Training

Desired Qualifications:

1. Two years of experience working with school-aged children with disabilities and/or medical needs in an institutional, educational or childcare setting.

Demonstrated knowledge of: the growth, development and potential educational challenges of students with disabilities, the Individuals with Disabilities Education Act (IDEA), the types of educational disabilities and special education programs as outlined in the Individuals with Disabilities Education Act (IDEA).

Demonstrated ability to: illustrate an understanding, patient, and receptive attitude towards students of varied age groups, temperaments and abilities, behave and speak in a professional manner at all times, maintain a cooperative staff relationship with all personnel in the education setting, read, write and speak English, operate standard office equipment (e.g. computer, printer, fax machine, copier) including relevant software applications. Maintain student confidentiality and handle information and materials with complete security, learn classroom procedures, be understanding, patient and receptive towards students of various age groups, temperaments and abilities, learn and apply behavior modification or management strategies, techniques and reinforcement methods, learn and utilize instructional materials, assistive technology and/or communication devices used by students, maintain accurate, complete and correct service logs for all students, lift, move and position a student up to age twenty-two who may weigh 150 pounds or more with the assistance from properly trained personnel and/or a mechanical lift, communicate effectively, both orally and in writing, understand and follow oral and written instructions, establish and maintain effective working relationships, act calmly and appropriately in emergency situations.

Disclaimer

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified.

Salary: According to the Classified Employees Salary Schedule/Range 30

Benefits: In accordance with Board adopted policies, classified contract, and as provided for in the Education Code

Service Requirements:

1. Daily: As assigned per the student's IEP, health, or 504 plan.
2. Yearly: Days school is in session plus one day before school opens.

sk/job descriptions/Health Aide

BOMUSD/CSEA Negotiations; Board Approved _____

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 19.2 Non Bargaining Unit Salary Schedule

MEETING DATE: April 12, 2018

FROM: Jeremy Meyers, Superintendent
Shelly King, Personnel Services Coordinator

RECOMMENDATION: It is recommended that the Board of Trustees consider approving the Non Bargaining Unit Salary Schedule.

BACKGROUND: Early Mental Health grants have been approved by El Dorado County Mental Health through 2018-19. When billable rates were calculated, an annual salary increase was figured into those billable rates contingent upon a review at the start of the year to ensure the program would be self-sufficient.

Non Bargaining Unit Salary Schedule Early Mental Health Classified Staff

2018-19

2.65% Increase from 2017-18

Days	Range	Step 1	Position
139	1	17.26	Early Mental Health Specialist
139	2	17.92	Early Mental Health Specialist
139	3	20.28	Early Mental Health Specialist
175	4	23.57	Early Mental Health Coordinator

Black Oak Mine Unified School District is an equal opportunity employer. No person shall be discriminated against because of race, color, sex, national origin, age or handicap.

Board Adopted:

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 19.3 CSBA Board Policy and Bylaw Updates/Revisions

MEETING DATE: April 12, 2018

FROM: Jeremy Meyers, Superintendent

EXPLANATION: It is recommended that the Board of Trustees consider approving the following CSBA updated/revised Board Policies and/or Bylaws:

BACKGROUND: BP 5144 Discipline: Policy updated to reflect NEW LAW (SB 250) which requires districts to ensure that any discipline imposed on a student does not result in the denial or delay of a nutritionally adequate meal to the student.

BP 5144.1 Suspension and Expulsion/Due Process: Policy updated to add homeless students as one of the numerically significant student subgroups for whom the district must monitor suspension/expulsion data, and to add board review of disaggregated suspension/expulsion data for the purpose of identifying any disparities in the imposition of discipline. Updated regulation revises the grounds for suspension and expulsion to more directly reflect law which separates out aiding or abetting a crime of physical violence from causing, attempting to cause, or threatening physical violence. Regulation also adds definition of cyber sexual bullying as a ground for suspension/expulsion and reflects NEW LAW (AB 667) which requires a student to be informed, during the informal conference required prior to suspension, of the other means of correction that were attempted before suspension.

BP 6146.1 High School Graduation Requirements: Policy updated to reflect NEW LAW (AB 830) which repeals the requirement to pass the high school exit exam as a condition of graduation and NEW LAW (AB 365) which exempts children of military families from locally established graduation requirements under certain conditions.

BB 9150 Student Board Members: Bylaw updated to reflect NEW LAW (AB 261 and SB 468) which eliminates the requirement that students petition in order to receive preferential voting rights for student board members. Bylaw also reflects requirement of SB 468 that the district provide student board members with materials and briefings, except those related to closed session, at the same time as other board members.

DISCIPLINE

The Board of Trustees is committed to providing a safe, supportive, and positive school environment which is conducive to student learning and to preparing students for responsible citizenship by fostering self-discipline and personal responsibility. The Board believes that high expectations for student behavior, use of effective school and classroom management strategies, provision of appropriate intervention and support, and parent involvement can minimize the need for disciplinary measures that exclude students from instruction as a means for correcting student misbehavior.

(5113.1 – Chronic Absence and Truancy)
(cf. 5131 - Conduct)
(cf. 5131.1 - Bus Conduct)
(cf. 5131.2 – Bullying)
(cf. 5137 - Positive School Climate)
(cf. 5145.9 - Hate-Motivated Behavior)
(cf. 6020 - Parent Involvement)

The Superintendent or designee shall develop effective, age-appropriate strategies for maintaining a positive school climate and correcting student misbehavior at district schools. The strategies shall focus on providing students with needed supports; communicating clear, appropriate, and consistent expectations and consequences for student conduct; and ensuring equity and continuous improvement in the implementation of district discipline policies and practices.

(cf. 5138 - Conflict Resolution/Peer Mediation)
(cf. 6164.2 - Guidance/Counseling Services)

In addition, the Superintendent or designee's strategies for correcting student misconduct shall reflect the Board's preference for the use of positive interventions and alternative disciplinary measures over exclusionary discipline measures-

Disciplinary measures that may result in loss of instructional time or cause students to be disengaged from school, such as detention, suspension, and expulsion, shall be imposed only when required or permitted by law or when other means of correction have been documented to have failed. (Education Code 48900.5)

(cf. 5020 - Parent Rights and Responsibilities)
(cf. 5144.1 - Suspension and Expulsion/Due Process)
(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))
(cf. 6159.4 - Behavioral Interventions for Special Education Students)
(cf. 6164.5 - Student Success Teams)

School personnel and volunteers shall not allow any disciplinary action taken against a student to result in the denial or delay of a school meal. (Education Code 49557.5)

(cf. 3550 - Food Service/Child Nutrition Program)
(cf. 3551 - Food Service Operations/Cafeteria Fund)
(cf. 3553 - Free and Reduced Price Meals)

The Superintendent or designee shall create a model discipline matrix that lists violations and the consequences for each as allowed by law.

DISCIPLINE (continued)

The administrative staff at each school may develop disciplinary rules to meet the school's particular needs consistent with law, Board policy, and district regulations. The Board, at an open meeting, shall review the approved school discipline rules for consistency with Board policy and state law. Site-level disciplinary rules shall be included in the district's comprehensive safety plan. (Education Code 35291.5, 32282)

(cf. 0450 - Comprehensive Safety Plan)

(cf. 9320 - Meetings and Notices)

At all times, the safety of students and staff and the maintenance of an orderly school environment shall be priorities in determining appropriate discipline. When misconduct occurs, staff shall attempt to identify the causes of the student's behavior and implement appropriate discipline. When choosing between different disciplinary strategies, staff shall consider the effect of each option on the student's health, well-being, and opportunity to learn.

Staff shall enforce disciplinary rules fairly, consistently, and in accordance with the district's nondiscrimination policies.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

The Superintendent or designee shall provide professional development as necessary to assist staff in developing the skills needed to effectively implement the disciplinary strategies adopted for district schools, including, but not limited to, consistent school and classroom management skills, effective accountability and positive intervention techniques, and development of strong, cooperative relationships with parents/guardians.

(cf. 4131/4231/4331 - Staff Development)

District goals for improving school climate, based on suspension and expulsion rates, surveys of students, staff, and parents/guardians regarding their sense of school safety, and other local measures, shall be included in the district's local control and accountability plan, as required by law.

(cf. 0460 - Local Control and Accountability Plan)

(cf. 3100 - Budget)

At the beginning of each school year, the Superintendent or designee shall report to the Board regarding disciplinary strategies used in district schools in the immediately preceding school year and their effect on student learning.

DISCIPLINE (continued)

Legal Reference:

EDUCATION CODE

32280-32288 *School safety plans*
35146 *Closed sessions*
35291 *Rules*
35291.5-35291.7 *School-adopted discipline rules*
37223 *Weekend classes*
44807.5 *Restriction from recess*
48900-48926 *Suspension and expulsion*
48980-48985 *Notification of parent/guardian*
49330-49335 *Injurious objects*
49550-49562 *Meals for needy students*
52060-52077 *Local control and accountability plan*

CIVIL CODE

1714.1 *Parental liability for child's misconduct*

CODE OF REGULATIONS, TITLE 5

307 *Participation in school activities until departure of bus*
353 *Detention after school*

UNITED STATES CODE, TITLE 42

1751-1769j *School Lunch Program*
1773 *School Breakfast Program*

Management Resources:

CSBA PUBLICATIONS

Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, February 2014

Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011

Maximizing Opportunities for Physical Activity during the School Day, Fact Sheet, 2009

CALIFORNIA DEPARTMENT OF EDUCATION PROGRAM ADVISORIES

Classroom Management: A California Resource Guide for Teachers and Administrators of Elementary and Secondary Schools, 2000

STATE BOARD OF EDUCATION POLICIES

01-02 School Safety, Discipline, and Attendance, March 2001

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Dear Colleague Letter on the Nondiscriminatory Administration of School Discipline, January 2014

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Public Counsel: <http://www.fixschooldiscipline.org>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

SUSPENSION AND EXPULSION/DUE PROCESS

The Board of Trustees desires to provide district students access to educational opportunities in an orderly school environment that protects their safety and security, ensures their welfare and well-being, and promotes their learning and development. The Board shall develop rules and regulations setting the standards of behavior expected of district students and the disciplinary processes and procedures for addressing violations of those standards, including suspension and/or expulsion.

(cf. 5131 - Conduct)

(cf. 5131.1 - Bus Conduct)

(cf. 5131.2 - Bullying)

The grounds for suspension and expulsion and the procedures for considering, recommending, and/or implementing suspension and expulsion shall be only those specified in law, in this policy, and in the accompanying administrative regulation.

Except when otherwise permitted by law, a student may be suspended or expelled only when his/her behavior is related to a school activity or school attendance occurring within any district school or another school district, regardless of when it occurs, including, but not limited to, the following: (Education Code 48900(s))

1. While on school grounds
2. While going to or coming from school
3. During the lunch period, whether on or off the school campus

(cf. 5112.5 - Open/Closed Campus)

4. During, going to, or coming from a school-sponsored activity

District staff shall enforce the rules concerning suspension and expulsion of students fairly, consistently, equally, and in accordance with the district's nondiscrimination policies.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

Appropriate Use of Suspension Authority

Except when a student's act violates Education Code 48900(a)-(e), as listed in items #1-5 under "Grounds for Suspension and Expulsion: Grades K-12" of the accompanying administrative regulation, or when his/her presence causes a danger to others, suspension shall be used only when other means of correction have failed to bring about proper conduct. (Education Code 48900.5, 48900.6)

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

(cf. 1020 - Youth Services)
(cf. 5138 - Conflict Resolution/Peer Mediation)
(cf. 5144 - Discipline)
(cf. 6142.4 - Service Learning/Community Service Classes)
(cf. 6164.2 - Guidance/Counseling Services)
(cf. 6164.5 - Student Success Teams)

A student's parents/guardians shall be notified as soon as possible when there is an escalating pattern of misbehavior that could lead to on-campus or off-campus suspension.

No student in grades K-3 may be suspended for disruption or willful defiance, except by a teacher pursuant to Education Code 48910. (Education Code 48900)

Students shall not be suspended or expelled for truancy, tardiness, or absenteeism from assigned school activities.

(cf. 5113 - Absences and Excuses)
(cf. 5113.1 - Chronic Absence and Truancy)

On-Campus Suspension

To ensure the proper supervision and ongoing learning of students who are suspended for any of the reasons enumerated in Education Code 48900 and 48900.2, but who pose no imminent danger or threat to anyone at school and for whom expulsion proceedings have not been initiated, the Superintendent or designee shall establish a supervised classroom suspension program which meets the requirements of law.

Except where a supervised suspension is permitted by law for a student's first offense, supervised suspension shall be imposed only when other means of correction have failed to bring about proper conduct. (Education Code 48900.5)

Authority to Expel

A student may be expelled only by the Board. (Education Code 48918(j))

As required by law, the Superintendent or principal shall recommend expulsion and the Board shall expel any student found to have committed any of the following "mandatory recommendation and mandatory expulsion" acts at school or at a school activity off school grounds: (Education Code 48915)

1. Possessing a firearm which is not an imitation firearm, as verified by a certificated employee, unless the student had obtained prior written permission to possess the item from a certificated school employee, with the principal or designee's concurrence

(cf. 5131.7 - Weapons and Dangerous Instruments)

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

2. Selling or otherwise furnishing a firearm
3. Brandishing a knife at another person
4. Unlawfully selling a controlled substance listed in Health and Safety Code 11053-11058
5. Committing or attempting to commit a sexual assault as defined in Penal Code 261, 266c, 286, 288, 288a, or 289, or committing a sexual battery as defined in Penal Code 243.4
6. Possessing an explosive as defined in 18 USC 921

For all other violations listed in the accompanying administrative regulation under "Grounds for Suspension and Expulsion: Grades K-12" and "Additional Grounds for Suspension and Expulsion: Grades 4-12," the Superintendent or principal shall have the discretion to recommend expulsion of a student. If expulsion is recommended, the Board shall order the student expelled only if it makes a finding of either or both of the following: (Education Code 48915(b) and (e))

1. That other means of correction are not feasible or have repeatedly failed to bring about proper conduct
2. That due to the nature of the violation, the presence of the student causes a continuing danger to the physical safety of the student or others

A vote to expel a student shall be taken in an open session of a Board meeting.

The Board may vote to suspend the enforcement of the expulsion order pursuant to the requirements of law and the accompanying administrative regulation. (Education Code 48917)

No student shall be expelled for disruption or willful defiance. (Education Code 48900)

Due Process

The Board shall provide for the fair and equitable treatment of students facing suspension and/or expulsion by affording them their due process rights under the law. The Superintendent or designee shall comply with procedures for notices, hearings, and appeals as specified in law and administrative regulation. (Education Code 48911, 48915, 48915.5, 48918)

(cf. 5119 - Students Expelled from Other Districts)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Individuals with Disabilities))

SUSPENSION AND EXPULSION/DUE PROCESS (continued)**Maintenance and Monitoring of Outcome Data**

The Superintendent or designee shall annually present to the Board a report of the outcome data which the district is required to collect pursuant to Education Code 48900.8 and 48916.1, including the number of students recommended for expulsion, the grounds for each recommended expulsion, the actions taken by the Board, the types of referral made after each expulsion, and the disposition of the students after the expulsion period.

In presenting the report to the Board, the Superintendent or designee shall disaggregate data on suspensions and expulsions by school and by numerically significant student subgroups, including, but not limited to, ethnic subgroups, socioeconomically disadvantaged students, English learners, foster youth, students with disabilities, and homeless students. Based on the data, the Board shall address any identified disparities in the imposition of student discipline and shall determine whether and how the district is meeting its goals for improving school climate as specified in its local control and accountability plan.

(cf. 0460 - Local Control and Accountability Plan)

*Legal Reference:*EDUCATION CODE

212.5 Sexual harassment

233 Hate violence

1981-1981.5 Enrollment of students in community school

17292.5 Program for expelled students

32261 Interagency School Safety Demonstration Act of 1985

35145 Open board meetings

35146 Closed sessions (regarding suspensions)

35291 Rules (for government and discipline of schools)

35291.5 Rules and procedures on school discipline

48645.5 Readmission; contact with juvenile justice system

48660-48666 Community day schools

48853.5 Foster youth

48900-48927 Suspension and expulsion

48950 Speech and other communication

48980 Parental notifications

49073-49079 Privacy of student records

52060-52077 Local control and accountability plan

CIVIL CODE

47 Privileged communication

48.8 Defamation liability

CODE OF CIVIL PROCEDURE

1985-1997 Subpoenas; means of production

GOVERNMENT CODE

11455.20 Contempt

54950-54963 Ralph M. Brown Act

HEALTH AND SAFETY CODE

11014.5 Drug paraphernalia

11053-11058 Standards and schedules

SUSPENSION AND EXPULSION/DUE PROCESS (continued)LABOR CODE

230.7 Discharge or discrimination against employee for taking time off to appear in school on behalf of a child

PENAL CODE

31 Principal of a crime, defined

240 Assault defined

241.2 Assault fines

242 Battery defined

243.2 Battery on school property

243.4 Sexual battery

245 Assault with deadly weapon

245.6 Hazing

261 Rape defined

266c Unlawful sexual intercourse

286 Sodomy defined

288 Lewd or lascivious acts with child under age 14

288a Oral copulation

289 Penetration of genital or anal openings

417.27 Laser pointers

422.55 Hate crime defined

422.6 Interference with exercise of civil rights

422.7 Aggravating factors for punishment

422.75 Enhanced penalties for hate crimes

626.2 Entry upon campus after written notice of suspension or dismissal without permission

626.9 Gun-Free School Zone Act of 1995

626.10 Dirks, daggers, knives, razors, or stun guns

868.5 Supporting person; attendance during testimony of witness

WELFARE AND INSTITUTIONS CODE

729.6 Counseling

UNITED STATES CODE, TITLE 18

921 Definitions, firearm

UNITED STATES CODE, TITLE 20

1415(K) Placement in alternative educational setting

7151 Gun-free schools

UNITED STATES CODE, TITLE 42

11432-11435 Education of homeless children and youths

COURT DECISIONS

T.H. v. San Diego Unified School District (2004) 122 Cal. App. 4th 1267

Woodbury v. Dempsey (2003) 108 Cal. App. 4th 421

Board of Education of Sacramento City Unified School District v. Sacramento County Board of Education and Kenneth H. (2001) 85 Cal.App.4th 1321

Garcia v. Los Angeles Board of Education (1991) 123 Cal. App. 3d 807

Fremont Union High School District v. Santa Clara County Board (1991) 235 Cal. App. 3d 1182

John A. v. San Bernardino School District (1982) 33 Cal. 3d 301

ATTORNEY GENERAL OPINIONS

84 Ops. Cal. Atty. Gen. 146 (2001)

80 Ops. Cal. Atty. Gen. 348 (1997)

80 Ops. Cal. Atty. Gen. 91 (1997)

80 Ops. Cal. Atty. Gen. 85 (1997)

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

Management Resources:

CSBA PUBLICATIONS

Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Dear Colleague Letter on the Nondiscriminatory Administration of School Discipline, January 2014

WEB SITES

CSBA: <http://www.csba.org>

California Attorney General's Office: <http://www.oag.ca.gov>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education, Office for Civil Rights:

<http://www.ed.gov/about/offices/list/ocr/docs/crdc-2012-data-summary.pdf>

U.S. Department of Education, Office of Safe and Drug-Free Schools:

<http://www.ed.gov/about/offices/list/osdfs>

HIGH SCHOOL GRADUATION REQUIREMENTS

The Board of Trustees desires to prepare all students to obtain a high school diploma so that they can take advantage of opportunities for postsecondary education and employment.

(cf. 5127 - Graduation Ceremonies and Activities)

(cf. 5147 - Dropout Prevention)

(cf. 6011 - Academic Standards)

(cf. 6143 - Courses of Study)

(cf. 6146.3 - Reciprocity of Academic Credit)

Course Requirements

To obtain a high school diploma, students shall complete at least the following courses in grades 9-12, with each course being one year unless otherwise specified:

1. Four courses in English (Education Code 51225.3)

(cf. 6142.91 - Reading/Language Arts Instruction)

2. Two courses in mathematics (Education Code 51225.3)

At least one mathematics course, or a combination of the two mathematics courses, shall meet or exceed state academic content standards for Algebra I or Mathematics I. Completion of such coursework prior to grade 9 shall satisfy the Algebra I or Mathematics I requirement, but shall not exempt a student from the requirement to complete two mathematics courses in grades 9-12. (Education Code 51224.5)

Students may be awarded up to one mathematics course credit for successful completion of an approved computer science course that is classified as a “category c” course based on the “a-g” course requirements for college admission. (Education Code 51225.3, 51225.35)

(cf. 6142.92 - Mathematics Instruction)

(cf. 6152.1 – Placement in Mathematics Courses)

3. Two courses in science, including biological and physical sciences (Education Code 51225.3)

(cf. 6142.93 - Science Instruction)

4. Three courses in social studies, including United States history and geography; world history, culture, and geography; a one-semester course in American government and civics; and a one-semester course in economics (Education Code 51225.3)

(cf. 6142.3 - Civic Education)

(cf. 6142.94 - History-Social Science Instruction)

HIGH SCHOOL GRADUATION REQUIREMENTS (continued)

5. One course in visual or performing arts, foreign language, including American Sign Language, or career technical education (CTE) (Education Code 51225.3)

To be counted towards meeting graduation requirements, a CTE course shall be aligned to the CTE model curriculum standards and framework adopted by the State Board of Education.

(cf. 6142.2 - World/Foreign Language Instruction)
(cf. 6142.6 - Visual and Performing Arts Education)
(cf. 6178 - Career Technical Education)
(cf. 6178.2 - Regional Occupational Center/Program)

6. Two courses in physical education, unless the student has been otherwise exempted pursuant to other sections of the Education Code (Education Code 51225.3)

(cf. 6142.7 - Physical Education and Activity)
(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction)
(cf. 6142.4 - Service Learning/Community Services Classes)
(cf. 6142.8 - Comprehensive Health Education)

Because the prescribed course of study may not accommodate the needs of some students, the Board shall provide alternative means for the completion of prescribed courses in accordance with law.

(cf. 6146.11 - Alternative Credits Toward Graduation)
(cf. 6146.2 - Certificate of Proficiency/High School Equivalency)
(cf. 6146.4 - Differential Graduation and Competency Standards for Students with Disabilities)

Exemptions and Waivers

A foster youth, homeless student, former juvenile court school student, or child of a military family who transfers into the district any time after completing his/her second year of high school shall be required to complete all graduation requirements specified in Education Code 51225.3 but shall be exempt from any additional district-adopted graduation requirements, unless the Superintendent or designee makes a finding that the student is reasonably able to complete the requirements in time to graduate by the end of his/her fourth year of high school. Within 30 days of the transfer, any such student shall be notified of the availability of the exemption and whether he/she qualifies for it. (Education Code 51225.1)

(cf. 1312.3 - Uniform Complaint Procedures)
(cf. 5145.6 - Parental Notifications)
(cf. 6173 - Education for Homeless Children)
(cf. 6173.1 - Education for Foster Youth)
(cf. 6173.2 - Education of Children of Military Families)
(cf. 6173.3 - Education for Juvenile Court School Students)

HIGH SCHOOL GRADUATION REQUIREMENTS (continued)**Retroactive Diplomas**

Any student who completed grade 12 in the 2003-04 through 2014-15 school year and has met all applicable graduation requirements other than the passage of the high school exit examination shall be granted a high school diploma. (Education Code 51413)

The district may retroactively grant a high school diploma to a former student who was interned by order of the federal government during World War II or who is an honorably discharged veteran of World War II, the Korean War, or the Vietnam War, provided that he/she was enrolled in a district school immediately preceding the internment or military service and he/she did not receive a diploma because his/her education was interrupted due to the internment or military service. A deceased former student who satisfies these conditions may be granted a retroactive diploma to be received by his/her next of kin. (Education Code 51430)

In addition, the district may grant a diploma to a veteran who entered the military service of the United States while he/she was a district student in grade 12 and who had completed the first half of the work required for grade 12. (Education Code 51440)

*Legal Reference:*EDUCATION CODE

- 47612 Enrollment in charter school
- 48200 Compulsory attendance
- 48412 Certificate of proficiency
- 48430 Continuation education schools and classes
- 48645.5 Acceptance of coursework
- 48980 Required notification at beginning of term
- 49701 Interstate Compact on Educational Opportunity for Military Children
- 51224 Skills and knowledge required for adult life
- 51224.5 Algebra instruction
- 51225.1 Exemption from district graduation requirements
- 51225.2 Pupil in foster care defined; acceptance of coursework, credits, retaking of course
- 51225.3 High school graduation
- 51225.35 Mathematics course requirements; computer science
- 51225.36 Instruction in sexual harassment and violence; districts that require health education for graduation
- 51225.5 Honorary diplomas; foreign exchange students
- 51225.6 Compression-only cardiopulmonary resuscitation
- 51228 Graduation requirements
- 51240-51246 Exemptions from requirements
- 51250-51251 Assistance to military dependents
- 51410-51412 Diplomas
- 51420-51427 High school equivalency certificates
- 51430 Retroactive high school diplomas
- 51440 Retroactive high school diplomas
- 51450-51455 Golden State Seal Merit Diploma
- 51745 Independent study restrictions
- 56390-56392 Recognition for educational achievement, special education
- 67386 Student safety; affirmative consent standard

HIGH SCHOOL GRADUATION REQUIREMENTS (continued)

CODE OF REGULATIONS, TITLE 5

1600-1651 Graduation of students from grade 12 and credit toward graduation

4600-4687 Uniform complaint procedures

COURT DECISIONS

O'Connell v. Superior Court (Valenzuela), (2006) 141 Cal.App.4th 1452

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, High School: <http://www.cde.ca.gov/ci/g/hs>

University of California, List of Approved a-g Courses:

<http://www.universityofcalifornia.edu/admissions/freshman/requirements>

STUDENT BOARD MEMBERS

In order to enhance communication between the Board of Trustees and the student body and to teach students the importance of civic involvement, the Board supports the participation of high school students in district governance.

Petition

High school students may submit a petition to the Board requesting the appointment of at least one student Board member. (Education Code 35012)

To qualify for Board consideration, the petition for student representation shall contain the signatures of no less than 500 regularly enrolled high school students or no less than 10 percent of the number of regularly enrolled high school students, whichever is less. (Education Code 35012)

Within 60 days of receiving a student petition, or at the next regularly scheduled Board meeting if no meeting is held within those 60 days, the Board shall order the inclusion of at least one student member on the Board. (Education 35012)

Election of Student Board Member

Student Board members positions shall be filled a vote students enrolled in the high school(s) in accordance with procedures prescribed by the Board. (Education Code 35012)

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 5121 - Grades/Evaluation of Student Achievement)
(cf. 6145 - Extracurricular and Curricular Activities)

The term of student Board member(s) shall be one year, commencing on July 1. (Education Code 35012)

Role and Responsibilities of Student Board Members

Student Board members shall have the right to attend all Board meetings except closed (executive) sessions. (Education Code 35012)

(cf. 9321 - Closed Session Purposes and Agendas)

All materials presented to Board member, except those related to closed sessions, shall be presented to student Board members at the same time they are presented to voting Board members. Student Board member(s) shall also be invited to attend staff briefings or be provided with a separate staff briefing within the same timeframe as the briefing of other Board members. (Education Code 350120)

(cf. 9322 - Agenda/Meeting Materials)

STUDENT BOARD MEMBERS (continued)

Student Board members shall be recognized at Board meetings as full members, shall be seated with other members of the Board, and shall be allowed to participate in questioning witnesses and discussing issues. (Education Code 35012)

Student Board member(s) shall be allowed to cast preferential votes on all matters except those subject to closed session discussion. Preferential voting means a formal expression of opinion that is recorded in the minutes and cast before the official vote of the Board. Preferential votes shall not affect the final numerical outcome of a vote. (Education Code 35012)

(cf. 9324 - Minutes and Recordings)

Student Board member(s) may make motions that may be acted upon by the Board, except on matters dealing with employer-employee relations pursuant to Government Code 3540-3549.3. (Education Code 35012)

A student Board member shall not be liable for any acts of the Board. (Education Code 35012)

(cf. 9323.2 - Actions by the Board)

Student Board member(s) shall be entitled to be reimbursed for mileage to the same extent as other members of the Board but shall not receive compensation for attendance at Board meetings. (Education Code 35012)

(cf. 3350 - Travel Expenses)

(cf. 9250 - Remuneration, Reimbursement and Other Benefits)

Student Board Member Development

The Superintendent or designee may, at district expense, provide learning opportunities to student Board members through trainings, workshops, and conferences, such as those offered by the California School Board Association and other organizations, to enhance their knowledge, understanding, and performance of their Board responsibilities.

(cf. 9240 - Board Training)

The Superintendent or designee may periodically provide an orientation for student Board member candidates to give them an understanding of the responsibilities and expectations of Board service.

Elimination of Position

Once established, the student Board member position shall continue to exist until the Board, by majority vote of all voting Board members, approves a motion to eliminate the

STUDENT BOARD MEMBERS (continued)

position. Such a motion shall be listed as a public agenda item for a Board meeting prior to the motion being voted upon. (Education Code 35012)

Legal Reference:

EDUCATION CODE

33000.5 *Appointment of student members to State Board of Education*

35012 *Board members; number, election and terms; pupil members*

[35160 Authority of governing boards]

GOVERNMENT CODE

3540-3549.3 *Educational Employment Relations Act*

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Association of Student Councils: <http://www.casc.net>

California Association of Student Councils: <http://www.caslboard.com>

National School Boards Association: <http://www.nsba.org>

**MINUTES OF A REGULAR MEETING
OF THE BLACK OAK MINE UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
March 8, 2018**

CALL TO ORDER

The Regular Meeting of the Board of Trustees was called to order by President Bill Drescher at 6:00 P.M. at 6540 Wentworth Springs Road, Georgetown.

Present: President Bill Drescher, Clerk Darcy Knight, Vice President Joe Scroggins, Trustee Jeff Burch, Trustee Ronnie Ebitson and Superintendent Jeremy Meyers.

CLOSED SESSION COMMENTS
CLOSED SESSION

None

After announcing the topics in Open Session, the Board met in Closed Session

3.1 Confidential Student Matter – Interdistrict appeal hearing – Student #012-18
3.2 Confidential Student Matter – Interdistrict appeal hearing – Student #013-18
3.3 Confidential Student Matter – Interdistrict appeal hearing – Student #014-18
3.4 Confidential Student Matter – Student #01-18 Expulsion
3.5 Resolution #2018-05 – Reduction in Classified Staff due to Reduction or Elimination of Services for the 2018-19 school year
3.6 Resolution #2018-06 – Non-Reelection of Probationary Certificated Employee(s)
3.7 Resolution #2018-07 - Release of “Probationary 0” Certificated Employee(s)
3.8 Conference with Superintendent Jeremy Meyers and Personnel Services Coordinator Shelly King, District Labor Negotiators, Regarding labor Negotiations with the Black Oak Mine Teachers Association and the California School Employees Association, Gold Chain Chapter #660
3.9 Superintendent Evaluation

OPEN SESSION

The Open Session of the Board reconvened at 7:11 P.M.

Present: Board Members, members of the audience, including staff and community

DISCLOSURE OF ACTION
TAKEN, IF ANY, IN CLOSED
SESSION

3.1 Interdistrict Appeal Hearing Student #012-18 Denial Upheld
Vote: 4 to 1 Burch Y Knight Y Scroggins N Drescher Y Ebitson Y
3.2 Interdistrict Appeal Hearing Student #013-18 Denial Upheld
Vote: 5 to 0 Burch Y Knight Y Scroggins Y Drescher Y Ebitson Y
3.3 Interdistrict appeal hearing – Student #014-18 Denial Upheld
Vote: 5 to 0 Burch Y Knight Y Scroggins Y Drescher Y Ebitson Y
3.4 Confidential Student Matter – Student #01-18 Stipulated Expulsion
Vote: 5 to 0 Burch Y Knight Y Scroggins Y Drescher Y Ebitson Y
3.5 Adopted Resolution #2018-05 – Reduction in Classified Staff due to Reduction or Elimination of Services for the 2018-19 school year
Vote: 5 to 0 Burch Y Knight Y Scroggins Y Drescher Y Ebitson Y
3.6 Adopted Resolution #2018-06 – Non-Reelection of Probationary Certificated Employee(s)
Vote: 5 to 0 Burch Y Knight Y Scroggins Y Drescher Y Ebitson Y
3.7 Adopted Resolution #2018-07 - Release of “Probationary 0” Certificated Employee(s)
Vote: 5 to 0 Burch Y Knight Y Scroggins Y Drescher Y Ebitson Y
3.8 No Action
3.9 No Action – On going

PLEDGE OF ALLEGIANCE
ADOPTION OF THE AGENDA
ACTION M-18-18

The pledge was led by McKayla Susic, Student Rep

It was moved by Jeff Burch, seconded by Joe Scroggins, and carried unanimously to adopt the agenda.

Vote: 5 to 0 Burch Y Knight Y Scroggins Y Drescher Y Ebitson Y

COMMUNICATIONS

Written Communications

Oral Communications

none

Carolyn Barla with Drug Free Divide gave a report to the Board on the different events that took place over the past month through Drug Free Divide; Passport to Success, the Tabaco Free Art Contest, and Murder Mystery Dinner were all successful. The winner of the Tabaco Free Art Contest was present and the piece of art was presented.

Peer Advocates Secretary, Kylie, gave a report on Peer Advocates and their successes.

Larry Bryant also gave a report on the Peer Advocates.

A community member addressed the Board of Trustees on the group Four the Kids, a group under the Ready by 21 umbrella, and the Water Awareness Week in May. She also spoke to

EXCELLENCE IN EDUCATION
B.O.M.T.A. REPORT
C.S.E.A. REPORT
STUDENT REP. REPORT
FMOTC REPORT
SITE ADMINISTRATORS
REPORTS
SUPERINTENDENT’S REPORT
INFORMATION & DISCUSSION

Divide ACE’s Presentation
First Read of CSBA Board Policy Updates

NEW BUSINESS
Second Interim Report
ACTION M-18-19

Resolution #2018-05 Reduction in Classified Staff due to Reduction or Elimination of Services for the 2018-19 School Year
ACTION M-18-20

Regional Representative to the Annual CSBA Delegate Assembly
ACTION M-18-21

Minutes – February 27, 2018
ACTION M-18-22

CONSENT AGENDA
ACTION M-18-23

Certification of Athletic Coaches

Comprehensive Safety Plans
SARC Reports
Minutes – February 8, 2018
Purchase Orders, Warrants, Bids and Quotes

Gifts

REPORTS OF THE BOARD
FUTURE MEETINGS

CLOSED SESSION

ADJOURNMENT

Respectfully submitted,

Jeremy Meyers
Secretary of the Board

the Board about the importance of childhood imagination play and being allowed to use this at school.

Jeremy Meyers presented Karen Mendez with the Excellence in Education Award
BOMTA President gave a report to the Board of Trustees.

CSEA President was absent

McKayla Susic gave a report to the Board of Trustees

Mr. Mark Koontz gave a report to the Board of Trustees

Site Administrators gave a report to the Board of Trustees

Jeremy Meyers gave a report to the Board of Trustees

Lucy Olivera, Kim Taylor, and Jennifer Frost gave a presentation to the Board of Trustees
The Board of Trustees will look over the changes before the second read at the April Board Meeting.

It was moved by Ronnie Ebitson, seconded by Jeff Burch, and carried unanimously to certify the District’s financial position as “Positive” for the Second Interim Report for the period ending January 31, 2018.

Vote: 5 to 0 Burch Y Knight Y Scroggins Y Drescher Y Ebitson Y

It was moved by Darcy Knight, seconded by Joe Scroggins, and carried unanimously to adopt Board Resolution #2018-05, Reduction in Classified Staff due to Reduction or Elimination of Services for the 2018-19 School Year.

Vote: 5 to 0 Burch Y Knight Y Scroggins Y Drescher Y Ebitson Y

It was moved by Darcy Knight, seconded by Joe Scroggins, and carried unanimously to voting for a regional representative to the 2018 CSBA Delegate Assembly.

Vote: 5 to 0 Burch Y Knight Y Scroggins Y Drescher Y Ebitson Y

It was moved by Ronnie Ebitson, seconded by Joe Scroggins, and carried unanimously to approve the minutes from the Study Session Meeting of the Board on February 27, 2018.

Vote: 3 to 0 Burch Abstained Knight Abstained Scroggins Y Drescher Y Ebitson Y

It was moved by Joe Scroggins, seconded by Jeff Burch, and carried unanimously to approve the consent agenda.

Vote: 5 to 0 Burch Y Knight Y Scroggins Y Drescher Y Ebitson Y

Accepted the District Superintendent’s certification, in accordance with Title 5, California Code of Regulations, Section 5593, of Athletic coaches hired for the 2017-18 school year.

Approved the Comprehensive Safety Plans.

Approved the SARC Reports

Approved Board minutes from the Regular Board meeting on February 8, 2018

Approved the Purchase orders, warrants, bids and quotes for the 2017-18 fiscal year Batch numbers 8052-8056 dated February 2, 2018 to February 21, 2018, for General Fund, Charter School Fund, Cafeteria Fund, Building Fund, and School Facilities Fund, for a total of \$155,871.41, be approved.

Accepted the gifts donated

Each Board Member shared the events they attended throughout the district.

The next Study Session Meeting of the Board is scheduled for Wednesday, March 21, 2018 at the District Office at 6:00 PM

The next Special Meeting of the Board is scheduled for Thursday, March 22, 2018 at American River Charter School at 6:00 PM

The next Regular Meeting of the Board is scheduled for Thursday, April 12, 2018 at the District Office at 7:00 PM

The meeting was adjourned at 9:14P.M.

Bill Drescher
President of the Board

Date

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 19.5 Purchase Orders, Warrants, Bids and Quotes

MEETING DATE: April 12, 2018

FROM: Jeremy Meyers, Superintendent

RECOMMENDATION: It is recommended that 2017-18 fiscal year Batch numbers 8057-8065 dated March 5, 2018 to March 27, 2018 for General Fund, Charter School Fund, Cafeteria Fund, Building Fund, and School Facilities Fund, for a total of \$436,865.68 be approved.

BACKGROUND: Copies of Warrants which are provided under separate cover for Board of Trustees approvals includes the following:

Fund Name and Number	Amount
General Fund 01	\$380,547.48
Charter School Fund 09	\$19,432.27
Cafeteria Fund 13	\$14,312.51
Building Fund 21	\$19,010.00
Developer Fees Fund 25	\$1,500.00
Enterprise Fund 63	\$2,027.57
Fund 75	\$35.85
Total	\$436,865.68

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 19.6 Gifts

MEETING DATE: April 12, 2018

FROM: Jeremy Meyers, Superintendent

RECOMMENDATION: It is recommended that the gift(s) donated be accepted.

BACKGROUND: The following gift(s) were donated to the District:

- 1) Susan Booth donated various brand new board games and science materials to Northside School for school activities and science, valued at \$500.00.
- 2) Nora Gerhardt donated a Yamaha electric key board with a stand to Golden Sierra High School for the music program, valued at \$400.00.
- 3) Tony Correa donated a Salanti Accordion with a case to be used in the BOMUSD Music Program, valued at \$600.00.

Pursuant to District practice, the Board of Trustees may accept on behalf of and for the District, any bequest, gift of money, or gift of property that is presented to the District. The donor may request that the donation be used for a specific program or at a specific school site. A letter of appreciation will be sent to the donor(s).

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

6540 Wentworth Springs Road
Georgetown, CA 95634
(530) 333-8300
Fax: (530) 333-8303
Website: bomusd.org

Request for Board Acceptance of Gift

To:	Jeremy Meyers, Superintendent
From:	Christina Kay
Re:	Request for Board Acceptance of Gift
Date:	March 19, 2018
Description of Gift:	Various brand new board games and science stuff
Donor Estimated Value:	\$ 500.00
Donated By:	Susan Booth
Mailing Address:	P.O. Box 538 Cool, CA 95614
Donor Requests Gift To Be Used At/For:	School activites and Science

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

Jeremy Meyers,
Superintendent

Wendy Westsmith,
Director of Educational Services

6540 Wentworth Springs Road

Post Office Box 4510

Georgetown, CA 95634

(530) 333-8300

Fax: (530) 333-8303

Website: bomusd.org



Request for Board Acceptance of Gift

To:	Jeremy Meyers
From:	Judy Toth
Re:	Request for Board Acceptance of Gift
Date:	2/27/18
Description of Gift:	Yamaha Electric Key Board with Stand
Donor Estimated Value:	\$400.00
Donated By:	Nora Gerhardt
Mailing Address:	4671 Bear Mountain Rd. Greenwood, CA 95635
Donor Requests Gift To Be Used At/For:	Music Program @ GSHS

A handwritten signature in black ink, appearing to read "Ron Morris". The signature is fluid and cursive, written over a horizontal line.

Ron Morris

3/1/18

Date



BLACK OAK MINE UNIFIED SCHOOL DISTRICT

Jeremy Meyers,

Superintendent

Wendy Westsmith,

Director of Educational Services

6540 Wentworth Springs Road

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Georgetown, CA 95634

(530) 333-8300

Fax: (530) 333-8303

Website: bomusd.org

Request for Board Acceptance of Gift

To:	Jeremy Meyers
From:	Judy Toth
Re:	Request for Board Acceptance of Gift
Date:	3/12/18
Description of Gift:	Salanti Accordion w/case
Donor Estimated Value:	\$600.00
Donated By:	Tony Correa
Mailing Address:	18078 W. Lisbon Lane Surprise, AZ 85388
Donor Requests Gift To Be Used At/For:	BOMUSD Music Program



Jeremy Meyers

3/15/2018

Date

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 19.7 Field Trip

MEETING DATE: April 12, 2018

FROM: Jeremy Meyers, Superintendent

RECOMMENDATION: It is recommended that the Board of Trustees consider approving the overnight field trip(s).

BACKGROUND: Field trip request forms for trips over 200 miles radius one way or overnight are due to the district office 45 days prior to requested departure. These trips are required to have board approval.

The Board of Trustees will consider the following trip(s):

Georgetown and Northside Schools are requesting an overnight field trip to San Francisco from April 30, 2018 to May 3, 2018.

American River Charter School is requesting an overnight field trip to the Nature Area from May 17-18, 2018.

**BLACK OAK MINE UNIFIED SCHOOL DISTRICT
FIELD TRIP REQUEST FORM**

FOR LOCAL TRIPS, FORMS ARE DUE TO SCHOOL OFFICE AT LEAST 20 DAYS PRIOR TO DEPARTURE. FORMS FOR TRIPS OVER A 200 MILE RADIUS ONE WAY OR OVERNIGHT ARE DUE 45 DAYS PRIOR TO REQUESTED DEPARTURE. (Exceptions are made for league changes in athletic schedules and playoffs.)

Date leaving: 4/30/18 Destination: San Francisco
 Date returning: 5/3/18 Time leaving: 8:30 CT 19:00 US
 Est. time of return: 7:00 pm

School: Georgetown & Northside Dept.: 6th grade Club or Org.: _____

Trip Supervisor: Annie Brown # of Students: 66 # of Staff: 4 # of Chaperones: 14
Print Name

Place of Departure: Georgetown & Northside Schools

Mode of Transportation: Walking _____ School Bus School Van _____ Public Transportation _____ Private vehicles _____
 Total Estimated Cost of Trip: 24,000 Funding Source: Fundraising/Parents

FOR TRIPS OTHER THAN EXTRA CURRICULAR

Educational purpose of trip and relationship to class or group curriculum: Ancient Civilizations, Science - natural history, solar system, oceans, Modern societies vs ancient societies, inquiry based exploration. Explore, explain, sustain statistics

Lead up activities, trip activities, and follow up activities: Students will keep camp journals & make camp books. Statistics unit from Big Ideas! Ancient Civilizations, Earth Science

FOR TRIPS USING SCHOOL BUSES

Itinerary (Please include all stops, approximate times of stops and phone number of destination if bus parking needs to be arranged.) If unanticipated stops are needed, i.e. student sickness, rest stops, etc., bus driver has the authority to change the itinerary. SCHOOL BUSES ARE ALLOWED TO STOP ONLY AT DESIGNATED STOPS AS LISTED IN THE ITINERARY.

4/30 - 8:30am leave GIT, 9:00am 2nd bus leave NS - Rest stop Vallejo, drop off North side of Golden Gate Bridge, pick up on South side of bridge, drop off at hostel 5/3 2pm load bus at Exploratorium, have dinner @ Playfields park - Dave arrive back at schools

For Transportation Department Use Only
 Driver: _____ Van# _____ Bus # _____
 Leave _____ A.M. _____ P.M. Leave _____ A.M. _____ P.M.
 Return _____ A.M. _____ P.M. Return _____ A.M. _____ P.M.
 Total Hours _____ Total Hours _____

ODOMETER READING (MILEAGE) Ending _____
 Beginning _____
 Total Miles _____

BILLING:
 Hours _____ O.T. _____ Miles _____
 Rate @ \$ _____ Rate @ \$ _____ Rate @ \$ _____
 Total \$ _____ \$ _____ \$ _____

Total Wages \$ _____
 Total Mileage \$ _____
 TOTAL CHARGES \$ _____

Transportation Department Signature: [Signature]
 Reason for Denial: _____

Date 3-12-18 Approved Denied _____

Requested by: Annie Brown [Signature] Date: 3-6-18
Print Name Signature

Principal/Site Administrator Signature: [Signature] Date 2/7/18 Approved Denied _____
 Superintendent's Signature: _____ Date _____ Approved _____ Denied _____

Date of Board Action (for overnight trips or over 200 mile radius one way): _____ Approved _____ Denied _____
 Reason for Denial: _____

**BLACK OAK MINE UNIFIED SCHOOL DISTRICT
FIELD TRIP REQUEST FORM**

FOR LOCAL TRIPS, FORMS ARE DUE TO SCHOOL OFFICE AT LEAST 20 DAYS PRIOR TO DEPARTURE. FORMS FOR TRIPS OVER A 200 MILE RADIUS ONE WAY OR OVERNIGHT ARE DUE 45 DAYS PRIOR TO REQUESTED DEPARTURE. (Exceptions are made for league changes in athletic schedules and playoffs.)

Date leaving: 5-17-2018 Destination: Nature Area
 Date returning: 5-18-2018 Time leaving: _____
 Est. time of return: _____

School: ABCS Dept.: _____ Club or Org.: _____

Trip Supervisor: Lindsay Lewin # of Students: 25 # of Staff: 2 # of Chaperones: 2
Print Name

Place of Departure: ABCS

Mode of Transportation: Walking School Bus _____ School Van _____ Public Transportation _____ Private vehicles _____
 Total Estimated Cost of Trip: \$150.00 Funding Source: FARES, donations

FOR TRIPS OTHER THAN EXTRA CURRICULAR

Educational purpose of trip and relationship to class or group curriculum: _____

Nature Area: overnight camping: local history, local plant & animal studies

Lead up activities, trip activities, and follow up activities: _____
CA history, native Americans, local flora & fauna

FOR TRIPS USING SCHOOL BUSES

Itinerary (Please include all stops, approximate times of stops and phone number of destination if bus parking needs to be arranged.) If unanticipated stops are needed, i.e. student sickness, rest stops, etc., bus driver has the authority to change the itinerary. SCHOOL BUSES ARE ALLOWED TO STOP ONLY AT DESIGNATED STOPS AS LISTED IN THE ITINERARY.

For Transportation Department Use Only
 Driver: _____ Van# _____ Bus # _____
 Leave _____ A.M. _____ P.M. Leave _____ A.M. _____ P.M.
 Return _____ A.M. _____ P.M. Return _____ A.M. _____ P.M.
 Total Hours _____ Total Hours _____

ODOMETER READING (MILEAGE)
 Ending _____
 Beginning _____
 Total Miles _____

BILLING:
 Hours _____ O.T. _____ Miles _____
 Rate @ \$ _____ Rate @ \$ _____ Rate @ \$ _____
 Total \$ _____ \$ _____ \$ _____

Total Wages \$ _____
 Total Mileage \$ _____
 TOTAL CHARGES \$ _____

Transportation Department Signature: _____ Date _____ Approved _____ Denied _____
 Reason for Denial: _____

Requested by: Lindsay Lewin Date: _____
Print Name Signature

Principal/Site Administrator Signature: S. Dyck Date 3/12/18 Approved Denied _____
 Superintendent's Signature: _____ Date _____ Approved _____ Denied _____

Date of Board Action (for overnight trips or over 200 mile radius one way): _____ Approved _____ Denied _____
 Reason for Denial: _____